SAGE HILL SCHOOL

ONLINE APPLICATION PROCESS

The Sage Hill School online application process is simple. Just follow the instructions below.

1. Go to the Sage Hill School website at www.sagehillschool.org.

2. Under the Admission tab, select "Apply to Sage Hill."

3. Click on the green button "Apply Online Here."

4. For new families that have never applied, create a login username and password.

   (Families that have previously applied to Sage Hill School online can use their existing username and password.)

5. Fill out the online application, electronically sign and submit with the $100 application fee.

6. After 48 hours (excluding weekends), log back into the application and upload your child's birth certificate Complete the remaining checklist items in the Parent Portal as described below.

7. Select an interview date and time via the interactive interview scheduling calendar. Due to COVID-19 all interviews will be recorded and conducted via Zoom.

8. Schedule your child for the required Independent School Entrance Exam (ISEE). Testing between August 1 and January 31 is highly recommended. Please note that Sage Hill School is no longer a test site and it is the parent's responsibility to get the test scheduled with the Educational Records Bureau (ERB).

9. Forward the automatic request for your child's recommendation forms by entering an email address as appropriate:
   a. Current Principal or Counselor
   b. Current English Teacher
   c. Current Math Teacher

10. Download, print and fill out the Parental Permission for Release of Students Records form.

    Follow the instructions on the form.

That's it! You can always log back into your child's application to see your checklist and progress of the application.

Decisions will be announced the last week of February for all candidates who have completed the entire admission process by the **February 15** deadline date.

If you have any questions regarding your child's application, please contact the Admission Office at 949-219-1337 or by e-mail to admission@sagehillschool.org.

Please note that Sage Hill School does not issue an I-20 Visa nor do we accept the F1, J1 or M1 visas.

FINANCIAL AID POLICY

Sage Hill School strives to assist all eligible students in securing the finances necessary to attend the School. Grants are need-based only, and are contingent upon the funds available at the time of disbursement. When demand exceeds available funds for new students, the final awarding of a grant is based on a number of criteria, including the student's academic and personal strengths, as well as the overall enrollment goals of the school. Grants do not require repayment. Sage Hill does not fund scholarships for academic, artistic or athletic purposes.

In order to continue to receive aid in successive years, students awarded financial aid must meet the standards of academic and disciplinary good standing expected of all students in the School. The annual renewal of any grant is not automatic. Grants may be discontinued or amounts can vary depending on changes in parents' finances as determined by the current application for financial aid, or on a student's total school record. Grants apply solely to tuition and do not cover books, lunch, or school activity expenses that may arise.

Sage Hill admits students of any race, religion, national or ethnic origin to all the rights, privileges, programs, and activities generally available to students in the School. In the administration of its financial aid policies, or in other school-administered programs, the School does not discriminate on the basis of race, religion, gender, national or ethnic origin.

APPLICATION PROCESS

Although the admission and financial aid processes are separate, they do occur simultaneously. A financial aid application may be requested at any time; however, requests are usually made at the time of the initial admission inquiry. While decisions regarding admission to the school and eligibility for financial aid are made independently of one another, in order to be considered for financial aid, a student must first apply for admission to Sage Hill School and be accepted by the Admission Committee.

Families wishing to apply for financial aid must first contact the Admission Office to request a financial aid packet which includes complete financial aid application instructions. Each applicant will need to submit copies of all current federal and state tax information, and instructions regarding how to do this are also included in the financial aid packet. All financial information supplied shall be held in strictest confidence. **All admission and financial aid deadlines must be met in order to continue the application process.**

In the case of separated or divorced parents, both parents are responsible for providing financial information to determine need.

Decisions are based on the demonstrated financial eligibility of each family. Priority of consideration shall be:

1) Current Sage Hill families who are already receiving financial aid whose children are in good standing, providing they have returned a re-enrollment contract and filed all necessary financial aid documents by the announced deadline.

2) Current Sage Hill families who have not previously been receiving aid, whose financial situation has changed significantly from the previous year.

3) Newly accepted students applying for financial aid. Special consideration will be given to siblings.

Students admitted to Sage Hill who have completed the financial aid process by the deadline will receive a letter in late March informing them of the Financial Aid Committee's decision regarding an award. Families must respond immediately to this letter. Late applications for financial aid will be considered, providing there is availability of funds. The Financial Aid Committee may be requested to review the financial aid grant by families who seek additional funding. Sage Hill School assumes that all students who enroll without receiving financial aid will be able to pay full tuition each year. Unless a family's circumstances change significantly while the child is a student at the school, it is likely that the decision not to award a financial aid grant will remain the same in subsequent years. The School will refrain, and will discourage financial aid recipients, from making any public announcement of the amount of financial aid awarded to a student.

Applicants wishing to be considered for Financial Aid must submit a request for financial aid by either calling the Admission Office at 949-219-1330 or by indicating their interest on the application for admission. Financial Aid packets will be mailed to all candidates beginning in November. The deadline for a <u>completed</u> financial aid application is February 22, 2021.